

## Andover Neighborhood Association, Inc Exterior Home Improvement Guidelines

All exterior additions and changes (i.e. decks, room additions, screened porches, sunrooms, pools, etc.) must be approved in writing by the Board of Directors of the Andover Neighborhood Association (ANA) before the project is started. An exterior modification application is attached to this document. The following are guidelines the homeowner should use to expedite the approval process:

1. The improvement shall not infringe upon the adjoining property or setback requirements set forth in the deed restrictions.
2. The homeowner shall obtain all required permits before submitting the project to the ANA.
3. The improvements shall not cause or worsen water flow problems involving the adjoining properties.
4. The homeowner shall provide pictures and/or drawings to show how the project will appear.
5. All room additions shall be constructed with the same materials and ratios as the existing structure.
6. The improvement shall follow the aesthetics of the existing structure.
7. The roof pitch should be the standard 8 on 12, with materials of the same type and color, unless the ANA approves otherwise.

If any of the above guidelines are deemed unenforceable by a court of law, it shall not be construed as to negate the remaining terms. Homeowners who proceed without the appropriate approvals, in violation of these guidelines, do so at their own risk.

***If any homeowner fails to obtain Board approval before making exterior modifications to their property, the Board may levy a \$500 fine and the homeowner will be required to submit an application. Payment of this fine does not guarantee the application will be approved. Approval is contingent on compliance with Association governing documents.***



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## Andover Neighborhood Association, Inc. Exterior Modification Application

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

### Description of Proposed Modification

Please include a description of the modification, including type of material(s), colors, etc., and a diagram or set of plans showing the modification including how the modification sits on the lot in relation to property and setback lines.

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### Required Attachments

- The Lexington-Fayette Urban County Government typically requires a building permit for improvements to the property. Please attach a copy of the permit from LFUCG Division of Building Inspection with this application. The Association will not review applications without this permit.
- Please attach a set of plans or diagram of the modification including how the modification sits on the lot in relation to property and setback lines.
- Completed applications can be returned to All Points via mail, fax, or email. Incomplete applications will be returned to property owners. Please allow 7 to 10 business days for a response to this application from the Association.

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